



# MADHYAMGRAM MUNICIPALITY

P.O. : Madhyamgram

Dist. : North 24 Parganas, Kolkata - 700129

## NOTICE INVITING-eQuotation

NIQNO:WBMAD/MM/NIQ-05e/2024-25

NIQNO.MM/EO/2543/2024-25

Dated:09/12/2024

On behalf of The Executive Officer, Madhyamgram Municipality, invites e Quotations (electronic tender process) from agencies/consultant having knowledge for quoting the following materials are invited for submission of quotation. **Rates quoted should be inclusive of all taxes.**

Sl.No.	Description of supply of materials	Unit	Qty	Rate
1	<p><b>Expression of Interest for supply of Rates (for estimate purpose) for supply, fitting, fixing, installation and commissioning of Xerox Machine with necessary equipment for NULM Department under Madhyamgram Municipality.</b></p> <p><b>Specification:</b>            Sharp Photocopier Model-BP20C20Z (With RSPF), Speed :            20 ppm, Color (Print/Scan/copy),            Paper Tray: 1 Front Loading &amp; 1 Bypass,            Total Paper Capacity: 350 pages, (250 sheets tray and 100 sheets multi bypass tray),            Paper Size: Max. A3, Min. A6,            Memory: 2GB,            Duplex Printing: Yes,            Installation Type: Desktop.            Resolution: 600 dpi,            Multiple copying: 999 copies,            Zoom: 25% - 400% control panel display: 4" 5 line LCD.</p>	No.	1	

Table-2:-


Date of uploading of e-NIQ, and Quotation Documents online (Publishing Date)	10/12/2024 at 11.00 AM
Document downloaded/sale start date (on line)	10/12/2024 at 11.00 AM
Quotation submission closing date (online)	19/12/2024 upto 4.00 PM
Date & time of opening tender (Technical bid)	21/12/2024 at 4.00 PM

Validity of offer	The tender shall remain open for acceptance till 90 days from the date of opening of bid and accepted rate shall remain valid during the service execution period including extended period if any.
Eligibility Criteria	1. Experience Certificate 2. Valid Trade Licence 3. Pan Card & Valid Gst Certificate 4. Latest P. Tax Cert. 5. ITR Return (AY-2023-2024 or 2024-2025) 6. Tender Specific Authorization from OEM must be submitted.

- Intending Quotationers/ Suppliers can search and download **Nle-Q** and other Quotation documents electronically by logging on to the website <https://wbtenders.gov.in>, using his Digital Signature Certificate (DSC). This is the mode of collection of Quotation documents electronically.
- For participating in the Quotation, the Quotationer does not pay any amount as an Earnest Money.

Notes:-

- Submission of bid by the bidder, does not constitute any guarantee for opening of price bids since opening of "Price Bid" depends on fulfilment of eligibility criteria for the tender which shall be decided by the Accepting Officer after verification of documents submitted by the bidder along with "Technical Bid" to be opened on the time and date as mentioned above.
- The entire quotation to be carried out as per instruction of TIA.



Executive Officer  
Madhyamgram Municipality  
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